

**TIOGA/BRADFORD COUNTY HOUSING AUTHORITY**

**HEALTH AND SAFETY TECHNICIAN**

**JOB DESCRIPTION**

**QUALIFICATIONS:**

High School Graduate or successful completion of GED; basic mechanical background, operate with little to no supervision, excellent customer service, analytical and problem-solving skills; ability to maintain good rapport with the public, residents, and co-workers; must pass a drug and background screening. Good driving record.

**SUPERVISED BY:** Public Housing Program Manager and  
Resident Services Program Manager

**SUPERVISES:** Does not supervise

**LOCATION:** Sayre/Athens, PA.  
Extensive travel required between Tioga and Bradford Counties.

**DUTIES:**

1. Control pests of various types in and around Housing Authority buildings and resident apartments.
2. Great working relationship with outside pest control agencies.
3. Ensure safety and good working relationships of residents, staff and others within the Housing Authority buildings while performing duties.
4. Operate and maintain Pest Management Equipment,
5. Inspect property, determine problem, and implement the most effective solution.
6. Receive work orders and work requests, determine nature of the problem and undertake necessary actions.
7. Operate and maintain heating equipment and various power and hand tools in performance of duties.
8. Learn and understand extensive HUD guidelines.
9. Maintain records and files and prepare reports on activities.
10. Maintain knowledge of applicable laws, rules and regulations governing pesticide application.
11. Perform related work as required.
12. Obtain and Maintain Pesticide Applicator Certification within 90 days of hire.

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Employee Signature

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Date