Streamlined Annual PHA Plan

U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB No. 2577-0226 Expires 03/31/2024

(High Performer PHAs)

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families

Applicability. The Form HUD-50075-HP is to be completed annually by **High Performing PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA <u>do not</u> need to submit this form.

Definitions.

- (1) High-Performer PHA A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) Small PHA A PHA that is not designated as PHAS or SEMAP troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) Housing Choice Voucher (HCV) Only PHA A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) Standard PHA A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) Troubled PHA A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) Qualified PHA A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled

A.	PHA Information.						
A.1	PHA Name: Bradford County Housing Authority PHA Type: High Performer PHA Plan for Fiscal Year Beginning: (MM/YYYY): 07/2022 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Public Housing (PH) Units 400 Number of Housing Choice Vouchers (HCVs) 264 Total Combined 664 PHA Plan Submission Type: Annual Submission Revised Annual Submission Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public A PHA must identify the specific location(s) where the proposed PHA Plan PHA Plan Elements, and all information relevant to the public heari and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or centroffice of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide e resident council a copy of their PHA Plans.						
PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below) Participating PHAs PHA Code Program(s) in the Consortia Program(s) not in the No. of Units in Each					n Each Program		
		THA Code	1 rogram(s) in the Consortia	Consortia	PH	HCV	
	Lead PHA:						

В.	Plan Elements	
B.1	Revision of Existing PHA Plan Elements.	
	(a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission?	
2	Y N □ Statement of Housing Needs and Strategy for Addressing Housing Needs. □ Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. □ Financial Resources. □ Rent Determination. □ Homeownership Programs. □ Safety and Crime Prevention. □ Pet Policy. □ Substantial Deviation.	
	☐ ☑ Significant Amendment/Modification	
	(b) If the PHA answered yes for any element, describe the revisions for each element below:	
	(See Attachment A Changes to PH Admissions & Occupancy Policy) (See Attachment B Changes to HCV Administration Plan)	
	(c) The PHA must submit its Deconcentration Policy for Field Office Review.	
	(See Attachment C)	
B.2	New Activities.	
	(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?	
	Y N □ ⊠ Hope VI or Choice Neighborhoods.	
	☐ ☑ Mixed Finance Modernization or Development.	
	 ☐ ☑ Demolition and/or Disposition. ☐ ☑ Conversion of Public Housing to Tenant Based Assistance. 	
☐ ☑ Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD. ☐ ☑ Project Based Vouchers.		
	☐ ☑ Units with Approved Vacancies for Modernization.	
	☐ ☑ Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).	
-	(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project-based units and general locations, and describe how project basing would be consistent with the PHA Plan.	
В.3	Progress Report.	
	Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan.	
	 We continue to renovate and modernize our 400 Public Housing units by utilizing Capital funding. 	
	 We have improved the overall quality of living and economic vitality by continuing to add/upgrade building security such as security 	
	 cameras, upgraded lighting and lock systems. We continue to provide additional support services in the form of housekeeping and personal care for elderly, handicapped or disabled 	
	residents who are struggling with a maximum of 90 minutes every other week.	
	 W actively promote self-sufficiency and asset development of families and individuals. We continue to provide "Fresh Express" grocery food banks on a monthly basis to tenants who reside in elderly, handicapped & disabled 	
	buildings in cooperation with the Central PA Food Bank.	
	 We continue to provide "Power Pack" healthy snacks and drinks to all schools age children every week in cooperation with the Central PA Food Bank. 	
	We have begun offering "Eldershare" food boxes to qualifying residents as well as members of the surrounding communities in cooperation with the Central Pennsylvania Food Bank	

	 We continue to promote/support working families by conducting trainings on resume writing, job interviewing, and assist in purchasing required items such as work boots or attire. We have offered additional support to residents with services to promote independence through our ROSS Program Grants. We continue to partner with Area Agency on Aging to make assisted care transitions seamless and utilize their Waiver Program to assist elderly tenants with aging in place. We continue to partner with BeST Transit to supply public transportation to residents in need by offering designated pick-up/drop-off locations at all Public Housing sites and a discount when utilizing the Shared Ride Program. We will ensure equal opportunity in housing for all by outreach and advertising efforts. We will continue to achieve full compliance with all Federal ADA/504 requirements. Our Authority will continue to go beyond federal requirements by providing additional reasonable accommodations to applicants/residents who make requests or who are determined to be in need of reasonable accommodations as a result of annual housing inspections of units.
B.4.	Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan in EPIC and the date that it was approved. (Submitted successfully in EPIC on March 25, 2022)
B.5	Most Recent Fiscal Year Audit.
	(a) Were there any findings in the most recent FY Audit?
	Y N □ ⊠
	(b) If yes, please describe:
C.	Other Document and/or Certification Requirements.
C.1	Resident Advisory Board (RAB) Comments.
	Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) have comments to the PHA Plan?
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C.1	 (a) Did the RAB(s) have comments to the PHA Plan? Y N □ ⊠ (See Attachment D for summary of RAB input; no in-person meetings due to COVID-19) (b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.
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C.1	(a) Did the RAB(s) have comments to the PHA Plan? Y N ☐ Solution (See Attachment D for summary of RAB input; no in-person meetings due to COVID-19) (b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations. Certification by State or Local Officials. Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan. (See Attachment E) Civil Rights Certification/Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Form 50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.1 C.2	(a) Did the RAB(s) have comments to the PHA Plan? Y N □ ⊠ (See Attachment D for summary of RAB input; no in-person meetings due to COVID-19) (b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations. Certification by State or Local Officials. Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan. (See Attachment E) Civil Rights Certification/Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Form 50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed must be submitted by the PHA as an electronic attachment to the PHA Plan. (See Attachment F) Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of

D.	Affirmatively Furthering Fair Housing (AFFH).			
D.1	Affirmatively Furthering Fair Housing. Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.			
	Fair Housing Goal:			
	Describe fair housing strategies and actions to achieve the goal			
	(N/A; until such time as the PHA is required to submit and AFH, the PHA is not obligated to complete this chart)			
	Fair Housing Goal: Describe fair housing strategies and actions to achieve the goal			
	(N/A; until such time as the PHA is required to submit and AFH, the PHA is not obligated to complete this chart)			
	Fair Housing Goal:			
	Describe fair housing strategies and actions to achieve the goal			
	(N/A; until such time as the PHA is required to submit and AFH, the PHA is not obligated to complete this chart)			

Instructions for Preparation of Form HUD-50075-HP Annual Plan for High Performing PHAs

- A. PHA Information. All PHAs must complete this section. (24 CFR §903.4)
 - A.1 Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), PHA Inventory, Number of Public Housing Units and or Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. (24 CFR §903.23(4)(e))
 - PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

В.	Plan	Elements

B.1	Revision	of Existing	PHA	Plan	Elements.	PHAs	must:

n Elements.
Revision of Existing PHA Plan Elements. PHAs must:
Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no."
Statement of Housing Needs and Strategy for Addressing Housing Needs. Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA's strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income); (ii) elderly families (iii) households with individuals with disabilities, and households of various races and ethnic groups residing in the jurisdiction or on the public housing and Section 8 tenant-based assistance waiting lists based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The statement of housing needs shall be based on information provided by the applicable Consolidated Plan, information provided by HUD, and generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. Once the PHA has submitted an Assessment of Fair Housing (AFH), which includes an assessment of disproportionate housing needs in accordance with 24 CFR §5.154(d)(2)(iv), information on households with individuals with disabilities and households of various races and ethnic groups residing in the jurisdiction or on the waiting lists no longer needs to be included in the Statement of Housing Needs and Strategy for Addressing Housing Needs. (24 CFR §903.7(a).
The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. (24 CFR §903.7(a)(2)(i)) Provide a description of the ways in which the PHA intends, to the maximum extent practicable, to address those housing needs in the upcoming year and the PHA's reasons for choosing its strategy. (24 CFR §903.7(a)(2)(ii))
Deconcentration and Other Policies that Govern Eligibility, Selection and Admissions. Describe the PHA's admissions policy for deconcentration of poverty and income mixing of lower-income families in public housing. The Deconcentration Policy must describe the PHA's policy for bringing higher income tenants into lower income developments and lower income tenants into lower income developments. The deconcentration requirements apply to general occupancy and family public housing developments. Refer to 24 CFR §903.2(b)(2) for developments not subject to deconcentration of poverty and income mixing requirements. 24 CFR §903.7(b) Describe the PHA's procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists. 24 CFR §903.7(b) A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV. (24 CFR §903.7(b) Describe the unit assignment policies for public housing. 24 CFR §903.7(b)
Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA operating, capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c)
Rent Determination. A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units, including applicable public housing flat rents, minimum rents, voucher family rent contributions, and payment standard policies. (24 CFR §903.7(d)
☐ Homeownership Programs. A description of any homeownership programs (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent that the PHA participates in homeownership programs under section 8(y) of the 1937 Act. (24 CFR §903.7(k) and 24 CFR §903.12(b).
☐ Safety and Crime Prevention (VAWA). A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families. (24 CFR §903.7(m)(5))
Pet Policy. Describe the PHA's policies and requirements pertaining to the ownership of pets in public housing. (24 CFR §903.7(n))
Substantial Deviation. PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i)
☐ Significant Amendment/Modification . PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. For modifications resulting from the Rental Assistance Demonstration (RAD) program, refer to the 'Sample PHA Plan Amendment' found in Notice PIH-2012-32 REV-3, successor RAD Implementation Notices, or other RAD Notices.
If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.

New Activities. If the PHA intends to undertake any new activities related to these elements or discretionary policies in the current Fiscal Year, mark "yes" **B.2** for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark "no." ☐ HOPE VI. 1) A description of any housing (including project name, number (if known) and unit count) for which the PHA will apply for HOPE VI; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI is a separate process. See guidance on HUD's website at: https://www.hud.gov/program offices/public indian housing/programs/ph/hope6. (Notice PIH 2011-47) Mixed Finance Modernization or Development. 1) A description of any housing (including name, project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD's website at: https://www.hud.gov/program offices/public indian housing/programs/ph/hope6/mfph#4 Demolition and/or Disposition. With respect to public housing only, describe any public housing development(s), or portion of a public housing development projects, owned by the PHA and subject to ACCs (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition approval under section 18 of the 1937 Act (42 U.S.C. 1437p); and (2) A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed as described in the PHA's last Annual and/or 5-Year PHA Plan submission. The application and approval process for demolition and/or disposition is a separate process. Approval of the PHA Plan does not constitute approval of these activities. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm. (24 CFR §903.7(h)) Conversion of Public Housing under the Voluntary or Mandatory Conversion programs. Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/conversion.cfm. (24 CFR §903.7(j)) Conversion of Public Housing under the Rental Assistance Demonstration (RAD) program. Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA plans to voluntarily convert to Project-Based Assistance or Project-Based Vouchers under RAD. See additional guidance on HUD's website at: Notice PIH 2012-32 REV-3, successor RAD Implementation Notices, and other RAD notices. Project-Based Vouchers. Describe any plans to use HCVs for new project-based vouchers. (24 CFR §983.57(b)(1)) If using project-based vouchers, provide the projected number of project-based units and general locations and describe how project-basing would be consistent with the PHA Plan. Units with Approved Vacancies for Modernization. The PHA must include a statement related to units with approved vacancies that are undergoing modernization in accordance with 24 CFR §990.145(a)(1). Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants). Progress Report. For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.7(r)(1)) Capital Improvements. PHAs that receive funding from the Capital Fund Program (CFP) must complete this section. (24 CFR §903.7 (g)). To comply with this requirement, the PHA must reference the most recent HUD approved Capital Fund 5 Year Action Plan in EPIC and the date that it was approved. PHAs can reference the form by including the following language in the Capital Improvement section of the appropriate Annual or Streamlined PHA Plan Template: "See Capital Fund 5 Year Action Plan in EPIC approved by HUD on XX/XX/XXXX." **B.5** Most Recent Fiscal Year Audit. If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. (24 CFR §903.7(p)) Other Document and/or Certification Requirements C.1 Resident Advisory Board (RAB) comments. If the RAB had comments on the annual plan, mark "yes," submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19) C.2 Certification by State of Local Officials. Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15). Note: A PHA may request to change its fiscal year to better coordinate its planning with planning done under the Consolidated Plan process by State or local officials as applicable. C.3 Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077 ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed. Form

PHAs must submit a Deconcentration Policy for Field Office review. For additional guidance on what a PHA must do to deconcentrate poverty in its

development and comply with fair housing requirements, see 24 CFR 903.2. (24 CFR §903.23(b))

HUD-50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the certification requirement to affirmatively further fair housing if the PHA fulfills the requirements of §§ 903.7(o)(1) and 903.15(d) and: (i) examines its programs or proposed programs; (ii) identifies any fair housing issues and contributing factors within those programs, in accordance with 24 CFR 5.154; or 24 CFR 5.160(a)(3) as applicable (iii) specifies actions and strategies designed to address contributing factors, related fair housing issues, and goals in the applicable Assessment of Fair Housing consistent with 24 CFR 5.154 in

a reasonable manner in view of the resources available; (iv) works with jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; (v) operates programs in a manner consistent with any applicable consolidated plan under 24 CFR part 91, and with any order or agreement, to comply with the authorities specified in paragraph (o)(1) of this section; (vi) complies with any contribution or consultation requirement with respect to any applicable AFH, in accordance with 24 CFR 5.150 through 5.180; (vii) maintains records reflecting these analyses, actions, and the results of these actions; and (viii) takes steps acceptable to HUD to remedy known fair housing or civil rights violations. impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR \$903.7(o)).

C.4 Challenged Elements. If any element of the Annual PHA Plan or 5-Year PHA Plan is challenged, a PHA must include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.

D. Affirmatively Furthering Fair Housing.

D.1 Affirmatively Furthering Fair Housing.

The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in relevant part: "To implement goals and priorities in an AFH, strategies and actions shall be included in program participants' ... PHA Plans (including any plans incorporated therein) Strategies and actions must affirmatively further fair housing" Use the chart provided to specify each fair housing goal from the PHA's AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D., nevertheless, the PHA will address its obligation to affirmatively further fair housing by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

Public reporting burden for this information collection is estimated to average 7.02 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Changes to the Bradford County Public Housing Admission & Occupancy Policy

Per the Office of Public & Indian Housing Notice 2021-29 (changes in red)

20.2 Termination By The Housing Authority - Following expiration of the **thirty** (30) days notice of eviction for non-payment or fifteen (15) for any other cause, the landlord will file a Landlord and Tenant Complaint with the District Magistrate requesting a Judgment for Possession of Property.



Changes to the Bradford County Housing Authority's Housing Choice Voucher Administrative Plan

Per the Office of Public & Indian Housing Notice 2015-19 (changes in red)

4.8 Grounds for Denial – J. Having a family member who has been convicted for manufacturing or producing methamphetamine (speed) on the premises of federally assisted housing (Denied for life);





112 Dorsett Heights Mansfield, Pennsylvania 16933 (570) 638-2151

Fax: (570) 638-2156 info@tbhra.org TDD (570) 638-2227

ADMISSIONS POLICY FOR DE-CONCENTRATION

Policy Statement

It is the Bradford County Housing Authority's policy to provide for de-concentration of poverty and encourage income mixing by bringing higher-income families into lower-income developments and lower-income families into higher-income developments. To achieve this, we will skip families on the waiting list to reach other families with a lower or higher income. This will be carried out in a uniform and non-discriminating manner. The Authority will affirmatively market our housing to all eligible-income families. Lower income families will not be steered toward lower-income communities and high-income families will not be steered toward higher-income communities. Prior to the beginning of each year, the BCHA will analyze the income levels of families residing in each of our communities and the income levels of the families on the waiting lists. Based on the analysis, we will determine the level of marketing strategies and deconcentration incentives to implement.

De-concentration of Poverty and Income Mixing

The Bradford County Housing Authority has analyzed the average incomes of all its public housing developments and determined that a de-concentration plan is not required at this time. All BCHA public housing developments are within 85% to 115% of Authority-wide average incomes. We also analyzed our average annual incomes utilizing HUD's bedroom factors and found that all of our developments' incomes still remain within the Established Income Range for bedroom factors. We will continue to review our average annual incomes at least annually to determine if specific de-concentration activities are required for any or all of our developments.

De-concentration Incentives

To encourage higher-income families to lease in or transfer to lower-income communities and vice versa, the Authority may offer the incentives to encourage applicant or resident families whose income classification would help to meet the de-concentration goals of a particular development. Various incentives, such as those listed below, may be used but will always be provided in a consistent and nondiscriminatory manner. Applicants offered housing or residents being transferred will only be offered one of the following incentives, if applicable:



- At Admission only, security deposit free.
- At Admission only, first month's rent free.
- On a transfer, security deposit transferred from the initial apartment.
- On a transfer, no transfer fee charged.

Refusal of a Unit

If the Authority skipped over other families on the waiting list in order to meet their deconcentration goal or offered the family any other de-concentration incentive and the family refuses the unit for good cause, the family will not lose their place on the waiting list and will not be otherwise penalized. Good cause includes; reasons related to health, proximity to work, school or childcare (for those working or going to school).

Fair Housing and Affirmatively Furthering Fair Housing

No action of the Bradford County Housing Authority in attempting to achieve de-concentration and income mixing shall violate Fair Housing policies. BCHA policies that govern eligibility, selection and admissions are designed to reduce racial and national origin concentrations. Such affirmative steps may include but are not limited to; appropriate affirmative marketing efforts, additional applicant consultation and information, and provision of additional supportive services and amenities to a development.

D

TIOGA COUNTY HOUSING AND REDEVELOPMENT AUTHORITIES BRADFORD COUNTY HOUSING AUTHORITY

112 Dorsett Heights Mansfield, Pennsylvania 16933 (570) 638-2151

Fax: (570) 638-2156

info@tbhra.org

TDD (570) 638-2227

Feb.	10, 2022	
Dear		

The Tioga/Bradford County Housing Authority is beginning the planning process to submit our 2022 Annual Plan and Five-Year Capital Repair Plan update to the Department of Housing and Urban Development (HUD). You have been selected as a tenant representative for your housing complex and will be asked to assist the Housing Authority with the development of this plan. Our annual Agency Plan is a requirement of the Quality Housing Work Responsibility Act passed in 1998. Your input will be extremely helpful to the Authority and your continued participation is greatly appreciated.

The COVID-19 pandemic continues to factor into aspects of planning and implementation related to our Annual Plan. Unfortunately, as was the case last year, gathering information from our Tenant Advisory Committee in a large group setting simply cannot happen due to health and safety concerns. Despite the fact that we cannot meet as a group again this year, we want to make certain that your input and suggestions are heard loud and clear. During this process, you will serve as a liaison between the residents in your building and our staff.

Included with this letter you will find the following:

- A summary of the purpose of the Tenant Advisory Committee and services that will continue to be offered to our residents at no additional cost in 2022
- Proposed changes to the Admission and Occupancy Policies for both Public Housing and the Housing Choice Voucher (Section 8) Rental Assistance Program
- Proposed 2022 Capital Fund items and 2021 Capital Fund projects that are currently, or will be, taking place in both counties

Please read all of the above then fill out the attachment that asks for the following:

- Offer any additional suggestions regarding changes to the Public Housing or HCV Admissions and Occupancy Policies
- Offer any additional suggestions regarding the proposed 2022 Capital Improvements projects
- Offer any other input, suggestions or comments that you believe would improve the overall living conditions, safety, health and well-being of our tenants in 2022



During the week of February 14 - 18, 2022, a representative from the Housing Authority will contact you to review this packet and/or offer any assistance you may need to complete it. Once you have spoken to a representative from the Housing Authority and verified your packet has been completed, please submit the packet to your Building Manager or make arrangements to have a representative from the Housing Authority pick the packet up from your residence. Public hearings to review the proposed plans will be held via Zoom on Monday, March 28, 2022 at 10:00 am (Tioga County) and 11:00 am (Bradford County). You are not required to attend these meetings. Zoom link information will be provided on the Authority's website the week prior.

Thank you for agreeing to serve on the Tenant Advisory Committee. Please keep in mind that our Authority strives to do as much as we possibly can for our residents and that decisions regarding how funding is spent are often times made on the basis of safety and need as opposed to aesthetics. We will continue to strive to make your living experience with us a positive one and I encourage you to maintain communication with our staff on a frequent basis. If you have any questions about this process, you can contact me directly at (570) 638-2151.

Sincerely,

Sean Sember
Executive Director
Tioga/Bradford County Housing Authority
ssember@tbhra.org

TIOGA/BRADFORD COUNTY HOUSING AUTHORITY 2022 TENANT ADVISORY COMMITTEE MEMBER PACKET



Purpose of the Tenant Advisory Committee

- Our Tenant Advisory Committees (TAC) are comprised of tenants who agree to serve as representatives for the buildings they reside in; there are two separate TAC's for each county
- As defined by the Department of Housing & Urban Development (HUD): The main role of the RAB (Resident Advisory Board/Committee) is to make recommendations in the development of the PHA (Public Housing Authority) plan
- Traditionally, two separate TAC meetings are held prior to the public hearings in March; TAC
 meetings are not open to the public to assure the members are able to provide input without
 distraction
- Public Hearings are scheduled in late-March in each county to allow for comment prior to the plans being submitted to HUD
- COVID-19 safety concerns have, again, forced us to obtain your input by telephone/mail

Summary of Services that will Continue to be Offered to our Tenants at no Additional Cost in 2022

- Homemaker services through CareGivers America, LLC will continue; this service is designed to
 help tenants who are unable to maintain the cleanliness of their units for a maximum of 1.5
 hours every two weeks; this is a temporary service with eligibility requirements
- Tenants will continue to be able to use BeST Transportation at a discounted rate; tenants are encouraged to use the public bus and rely only on the Shared Ride option only when necessary
- Housing Authority sponsored van trips will continue; the number of residents permitted on trips will be limited and COVID-19 safety precautions will remain in place until further notice
- Two Service Coordinators through the ROSS Grant will again be available for tenants to utilize for additional support
- Building Managers will continue to provide tenants with "extras" on an individual basis as well
 as meet in groups pending any significant COVID-19 outbreaks in their respective buildings
- "Fresh Express" and "Power Pack" food distribution programs will continue at sites designated by the Central Pennsylvania Food Bank
- Senior Centers managed by the B/S/S/T Area Agency on Aging will remain in select locations with mobile centers happening at various sites throughout the year

Summary of Proposed Changes to the Authority's Public Housing Admissions & Occupancy Plan

• Termination By The Housing Authority - Per the Office of Public & Indian Housing Notice 2021-29, the wording in section 20.2 will be updated to: Following expiration of the thirty (30) days notice of eviction for non-payment or fifteen (15) for any other cause, the landlord will file a Landlord and Tenant Complaint with the District Magistrate requesting a Judgment for Possession of Property.

<u>Summary of Proposed Changes to the Authority's Housing Choice Voucher (Section 8) Admissions & Occupancy Plan</u>

• **Grounds for Denial** – This line needs to specify: Having a family member who has been convicted for manufacturing or producing methamphetamine (speed) on the premises of federally assisted housing (speed) Denied for life.

2021 Capital Fund Items (Projects that will be happening this year)

Bradford County:

- McCallum Manor Replace flooring in 10 apartments
- Canton Townhouses Replace flooring in 4 apartments
- Colonial Towers Replace lighting in 100 apartments
- Page Manor Elevator upgrade and replace flooring in community room and kitchen
- Keystone Manor Entry vestibule remodel with main entrance door replacement, replace flooring in 10 apartments and replacement of air handler, rooftop heater and air conditioner

Tioga County:

- Tabor Townhouses Replace water heaters in 20 apartments
- Park Hill Manor Replace fire alarm panel, add call out, add ADA strobes in handicap units
- Pinnacle Towers Bathroom plumbing upgrades, vanities and faucets in 60 apartments
- Lawrenceville Family and Elderly Replace boilers, circulator pumps and valves in 30 apartments

Proposed 2022 Capital Fund Items (Projects we are asking for approval to begin next year)

Bradford County:

- McCallum Manor Replace second floor common area flooring & replace roof air handler
- Colonial Towers Replace windows in 50 apartments
- Page Manor Replace t-stats and zone valves in 100 apartments, replace rooftop air handler/heater/air conditioner
- Keystone Manor Replace flooring in 10 units

Tioga County:

- Park Hill Manor Reline sewer drain in courtyard & D-Wing
- Forestview manor Upgrade elevator & replace windows in apartments
- Riverside Manor Upgrade elevator
- Riverside Park Cottages Renovate entrances/accessibility in 10 units
- Tabor Townhouses Remodel bathrooms, replace interior trim and doors, replace first-floor flooring in 4 units



2022 TENANT ADVISORY COMMITTEE MEMBER VERIFICATION SHEET

ı,, verify
I am in agreement with the proposed changes to the Tioga/Bradford County (circle one) Housing Authority Public Housing Admissions and Occupancy Policy. If you are not in agreement, or have additional suggestions regarding proposed changes, please explain.
I am in agreement with the proposed changes to the Tioga/Bradford County (circle one) Housing Authority Housing Choice Voucher (Section 8) Admissions and Occupancy Policy. If you are not in agreement, or have additional suggestions regarding proposed changes, please explain.
I am in agreement with the Tioga/Bradford County (circle one) Housing Authority's 2022 proposed Capital Improvement Projects. If you are not in agreement, or have additional suggestions regarding proposed projects, please explain.
I would offer the following suggestions regarding how to improve the overall quality of living in my building in 2022:
You will receive instructions by telephone regarding how to return this sheet. Please feel free to write

comments on the bottom/ back of this paper and/or attach additional pages.



Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan (All PHAs)

U. S Department of Housing and Urban Development

Office of Public and Indian Housing OMB No. 2577-0226 Expires 3/31/2024

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan

I, Dean Vanderpool, the N	Aayor of Canton, Pennsylvania
Official's Name	Official's Title
year 2022 of the Bradford County Housing	years 2020-25 and/or Annual PHA Plan for fiscal Authority is consistent with the Name
Consolidated Plan or State Consolidated Plan i Housing Choice or Assessment of Fair Housin	including the Analysis of Impediments (AI) to Fair ag (AFH) as applicable to the
Bradford County	
Local Jun	risdiction Name
pursuant to 24 CFR Part 91 and 24 CFR §§ 903	3.7(o)(3) and 903.15.
State Consolidated Plan. Our PHA's Annual Plan and the Consolidated the same goals. Our agency continues to addre development needs with specific focus on extren	Plan for the Commonwealth of Pennsylvania share ass the housing, community, homeless and economic mely-low, low, and moderate-income persons and a ssistance, and a variety of grant opportunities for
I hereby certify that all the information stated herein, as well as any information prosecute false claims and statements. Conviction may result in criminal and/or c	provided in the accompaniment herewith, is true and accurate. Warning: HUD will civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)
Name of Authorized Official:	Title:
Dean Vanderpool	Mayor of Canton, Pennsylvania
Signature:	Date: 4/11/22
The United States Department of Housing and Urban Development is authoric	szed to solicit the information requested in this form by virtue of Title 12, U.S.

Lode, section 1701 et seq., and regulations promulgated thereunder at 11tle 12, Lode of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.



Civil Rights Certification (Qualified PHAs)

Previous version is obsolete

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB Approval No. 2577-0226
Expires 02/29/2016

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

Name of Authorized Official Title	
Name of Authorized Official Title	
Prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802) Name of Authorized Official Title	
Prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802) Name of Authorized Official Title	
Name of Authorized Official Title	
) will
Signature Noque Suchan 7. Date May, 3, 2022	

Page 1 of 1

form HUD-50077-CR (2/2013)

Certifications of Compliance with PHA Plans and Related Regulations (Standard, Troubled, HCV-Only, and High Performer PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 02/29/2016

PHA Certifications of Compliance with the PHA Plan and Related Regulations including Required Civil Rights Certifications

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ____ 5-Year and/or _X_ Annual PHA Plan for the PHA fiscal year beginning 07/2022, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

- 1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
- 2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
- 3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
- 4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
- 5. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
- 6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
- 7. For PHA Plans that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a
 pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
- 8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
- 9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- 10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
- 11. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

- 12. The PHA will take appropriate affirmative action to award contracts to minority-and women's business enterprises under 24 CFR 5.105(a).
- 13. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
- 14. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- 15. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
- 16. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
- 17. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
- 18. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
- 19. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
- 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

Bradford County Housing Authority	PA064
PHA Name	PHA Number/HA Code
x Annual PHA Plan for Fiscal Year 20 22	
5-Year PHA Plan for Fiscal Years 20 20	
I hereby certify that all the information stated herein, as well as any information provid	led in the accompaniment herewith is true and accurate. Warning: HUD will
prosecute false claims and statements. Conviction may result in criminal and/or civil po	enalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).
Name of Authorized Official Roger Graham	Title Chairman, Board of Directors
Signature / Sucham / .	Mar. 3, 2022
Page	2 of 2 form HID-50077-ST-HCV-HP (12/2014)